

Arizona Association for Home Care  
**2008 Annual Education Conference**  
**MAKING THE CONNECTION: RECHARGING YOUR PASSION FOR QUALITY HOME CARE**  
June 5-6, 2008 ~ Tucson, Arizona

**EXHIBITOR CONFIRMATION & DETAILS**

On behalf of the Arizona Association for Home Care (AAHC), we are pleased to confirm that your agreement for exhibit space at our upcoming Annual Education Conference has been received. This conference offers a great opportunity to highlight your products and services to home health professionals in Arizona. Listed below is some information you may find helpful as you finalize your plans to join us at the conference. Please refer to your Exhibitor Registration and Space Agreement for additional information. **Thank you for exhibiting with us!**

**Call for Door Prizes!**

We are still accepting donations for door prizes that will be given throughout the conference. You are welcome to include your business card and/or other marketing materials in the prize and you will receive the name and contact information of the person that wins your prize.

**Exhibition Schedule**

Please note that while the conference is scheduled for June 5-6; the exhibit will be a 1-day exhibition on Thursday, June 5. We will be coordinating a Group Dinner on Wednesday, June 4, for those conference participants, exhibitors and others that will be arriving that day and wish to participate in this informal gathering. The restaurant, The Last Territory, is on property and is a moderately priced steakhouse.

**Wednesday, June 4, 2008**

5:00 p.m. Optional Exhibit Check-in and Set-up (concluding by 7:00 p.m.)  
6:30 p.m. Optional Group Dinner

**Thursday, June 5, 2008**

6:00 a.m. Exhibit Check-in and Set-up (**must be concluded by 8:00 a.m.**)  
8:00 a.m. Continental Breakfast & Exhibits  
8:45 a.m. Welcome - President's Address & Keynote  
10:30 a.m. Break & Exhibits  
10:45 a.m. General Sessions  
12:00 p.m. Annual Meeting - Lunch, Election & Awards Ceremony  
1:00 p.m. General Sessions  
3:00 p.m. Break & Exhibits  
3:15 p.m. General Sessions (Exhibits may be removed at this time)  
5:00 p.m. President's Reception (concluding by 6:30 p.m.)

**Location & Overnight Lodging**

Hilton Tucson El Conquistador Resort, 10000 N. Oracle Road, Tucson, AZ 85737. The hotel phone number is (800) 325-7832. If you will need overnight accommodations, please contact the hotel directly. As of May 16, 2008 the hotel still has rooms available. For more information about the hotel, please visit their website at: [www.hilton.com](http://www.hilton.com) – driving directions may be found on the AAHC website ([www.azhomecare.org](http://www.azhomecare.org)) under the Calendar of Events. There is complimentary on-site parking.

## Display & Material Shipping

If you will be shipping a display and/or materials to the site, please call the hotel for details and ensure that your boxes are clearly marked with AAHC Home Care Conference. We are not able to accept any materials and/or displays at our office.

## Exhibitor Check-in & Registration

Please plan to check in at the conference information desk not later than 7:00 a.m. on June 5 to allow for adequate time to set-up the exhibit. **Exhibit space that is not set-up/occupied by 8:00 a.m., June 5 will be forfeited.** At check-in you will receive a conference program, table assignment, receipt for monies paid, countersigned copy of the space agreement and an Exhibitor Name Badge. Your name and company on the badge will be as it was indicated on the Exhibitor Registration Form. **If there are any changes, please communicate them to us by Friday, May 30, 2008.**

A one-day conference registration for one Exhibitor is included in the Exhibit Fee. Additional exhibitors are required to register at the rate specified in the agreement. Additional (unregistered) individuals may only help in setting up and dismantling the exhibit providing they are only in the conference area during the set-up hours indicated in the schedule above. The registration includes the session materials and the following meals: continental breakfast, lunch, and reception.

## Room Arrangements

There are two locations for exhibit tables this year: 1) Foyer adjacent to the session room; and 2) Room adjacent to the session room (primarily those requiring electricity will be in this room). The continental breakfasts and breaks will be served in the hallway between the session and exhibit room and the lunch buffet will be served in the foyer. Each exhibitor will be provided with an 8-ft skirted table. The table will be against a wall and is suitable for a tabletop display. If you will be using a floor display in place of or in addition to your table, please advise us by Friday, May 30, 2008.

## Dress

Dress for the conference is Business Casual to Business Professional.

## Theme

The overall theme for this year's conference is **ENERGY**. Our title for this year's conference is "Making the Connection: Recharging Your Passion for Quality Home Care" and our sub themes are **rejuvenation and connections**. We will be employing several decorative elements to complement this theme and invite you to incorporate this theme into your display and/or give-a-ways as well.

## Contact Information

Once again, thank you for being a part of our annual educational offering. If you have any questions or need assistance prior to the conference, please do not hesitate to contact us. After June 3, 2008, our offices will be closed and staff may be reached via cell phone (listed below).

Pre-Conference: Marie Fredette  
Executive Director  
Phone: (480) 491-0540  
Email: [info@azhomecare.org](mailto:info@azhomecare.org)

On-site: Marie Fredette  
Conference Director  
Cell: (602) 692-5315

Mailing Address: Arizona Association for Home Care, 1843 E. Southern Avenue, Tempe, AZ 85282